

**HIV Planning Group Meeting Minutes**  
 Park Inn Mechanicsburg  
 5401 Carlisle Pike, Mechanicsburg, PA 17050  
 July 13<sup>th</sup> – 14<sup>th</sup>, 2016

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

<b>Topic/Discussion</b>	<b>Action</b>
<b><u>Call to Order.</u></b> Co-Chair Daiquiri Robinson called the meeting to order at 9:00 AM	Meeting commenced at 9:01 am
<p><b><u>Introductions.</u></b> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Aaron Arnold, Adam Bocek, Jeanne Caldwell, Principe Castro, Melissa Davis, Angel Ferris, Linda Frank, Chris Garnett, Daniel Harris, Jeffrey Haskins, Mike Hellman, Lou Ann Masden, Shannon McElroy, Brianna Morgan, Daiquiri Robinson, Tamara Robinson, Gregory Seaney-Ariano, Grace Shu, Richard Smith, Robert Smith, Ann Stuart Thacker, Nathan Townsend, Ja’Nae Taylor, and Wayne Williams.</p> <p>[Members absent: Wesley Anderson, Jr., Sharita Flaherty, Pamela Smith, Tony Strobel, Paul Yabor</p> <p>Guests: Jeff Funston, Nelson Diaz, Nicole Risner, Christopher Kepetik, Kristen Burkhart, Susan Thompson, Rebecca Geiser, David Miller-Martini</p> <p>Dept. of Health staff: Lana Adams, Sara Luby, Lisa Petrascu, Jill Garland, Julia Montgomery, MariJane Salem-Knoll, Kyle Fait, Cheryl Henne, John Haines, Godwin Obiri, Diane Kennedy, Robin Rothemel,</p> <p>University of Pittsburgh staff: Daniel Hinkson, Brian Adams, Luis Archilla.</p>	
<p><b><u>Announcements:</u></b></p> <p>Julia Montgomery and Daiquiri are serving as Co-Chairs today.</p> <p>Julia Montgomery: Sharita Flaherty has resigned her position due to health related issues, effective July 13, 2016.</p> <p>Julia Montgomery- Elections for the new Co-chair will be held tomorrow and members are welcome to nominate the next Co-chair.</p> <p>The DOH care section for RW part B has a vacant epidemiologist position</p>	

<p>previously filled by Benjamin Muthambi. Interviews are currently being conducted and no candidate has been chosen. A second round of the candidates review will begin next week.</p> <p>Also, they have a vacant Administrative Officer position and a Public Health Program Assistant Administrator position that they've selected candidates for and they're finalizing the hiring for this week. Those two new people selected will hopefully be available at the September HPG meeting. DOH is working on close-out reports for 2015 Ryan White Part B due to HRSA by July 29.</p> <p>2016 notice of award came out a month ago. There was a slight reduction in funds of approximately \$300,000. The department will absorb that reduction so that funding for services within the regions is not impacted. With the notice comes the 2016 Programs Terms Report due August 12. DOH staff is very busy compiling the reports for HRSA.</p>	
<p><b><u>Subcommittee Meetings:</u></b>  Orientation:  <ul style="list-style-type: none"> <li>○ Subcommittees Meet</li> </ul> [Lunch]</p>	
<p><b><u>HIV in Pennsylvania- Epidemiology Presentation.</u></b>  <ul style="list-style-type: none"> <li>○ Dr.Godwin Obiri presenting</li> </ul> </p>	<p>The presentation was accepted.</p>
<p><b><u>Hepatitis C Presentation</u></b>  Dr. Howsare, Presenting</p>	<p>The presentation was accepted.</p>
<p><b><u>Adjournment</u></b>  Co-Chair Daiquiri adjourned the meeting for the day</p>	<p>Meeting was adjourned at 3:45pm.</p>

<p><b>DAY 2</b></p>	
<p><b><u>Call to Order.</u></b> Co-Chair Julia Montgomery called the meeting to order at 9:01 AM</p>	<p>Meeting commenced at 9:02 AM</p>
<p><b><u>Introductions.</u></b> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Aaron Arnold, Adam Bocek, Jeanne Caldwell, Principe Castro, Melissa Davis, Angel Ferris, Linda Frank, Chris Garnett, Jeffrey Haskins, Mike Hellman, Lou Ann Masden, Shannon McElroy, Brianna Morgan, Daiquiri Robinson, Tamara Robinson, Gregory Seaney-Ariano, Grace Shu, Richard Smith, Robert Smith, Tony Strobel, Ann Stuart Thacker, Nathan Townsend, Ja’Nae Taylor, Wayne Williams.</p> <p>[Members absent: Wesley Anderson, Jr., Sharita Flaherty, Daniel Harris, Pamela Smith, Paul Yabor</p> <p>Guests: Jeff Funston, Rosalie Dechenko, Bethanny Blackburn, Jacob Eder, Lauren Fisher, Janet Jones, Christopher Kepetik, Kristen Burkhart, Ashley Chung, Nicole Risner, Michael Witmer</p> <p>Dept. of Health staff: Lana Adams, Sara Luby, Lisa Petrascu, Jill Garland, Julia Montgomery, MariJane Salem-Knoll, Kyle Fait, Cheryl Henne, Christine Quimby, John Haines, Godwin Obiri, Diane Kennedy, Jon Steiner, Robin Rothemel, Steven (new data person)</p> <p>University of Pittsburgh staff: Daniel Hinkson, Brian Adams, Luis Archilla.</p>	
<p><b><u>Announcements:</u></b></p> <p>All of the seven regional grantees have had grant renewals and they are in place for the 2016/2017 state fiscal year. No changes in agreements or services so clients across the Commonwealth will not have interruptions in service.</p> <p>Jill Garland gave updates from the prevention section that Nicole Grazi, former data manager left the department and the position has been filled by Steven who is at the meeting today. Steven will be attending meetings to better understand data needs of HPG.</p> <p>Brian Adams- updated for Pitt that Tony is well and good and will be back for the next meeting.</p> <p>An Outreach Specialist is being sought in Philly collar counties; there is a deadline to apply.</p> <p>Acceptance Journey images and examples of billboards posted around Pittsburgh are on display in the food area of the meeting room for members to see.</p> <p>Linda Frank confirmed that the RFA was for Silk. The ETC is interested in areas of where they can provide training. Contact Linda or Susan Rubenstein for training. Planning process for on the ground training programs or distance based programs for the next year. They’ve taken input from HPG on regional programming.</p>	

<p>They've done programs in Harrisburg, Clarion; will do one in Southwest PA.</p> <p>Robin Rothemel went on to explain that north central region and their exportation of options to provide services in their region. They are looking to join the northwest region to help provide services. It will keep the regional grantee structure. Options exploring to join northwest and northwest would be regional grantee for 25 counties.</p> <p>Julia Montgomery: Election of the Co-Chair committee: HPG clarification that the person elected will take over the duties and replace Sharita for the next two meetings which is the end of the remaining of her term.</p> <p>Nominations: Richard Smith, Michael Hellman, Daiquiri Robinson, Lou Ann Masden.</p> <p>HPG Members agreed to vote right after the nominees were announced.</p> <p>Pitt Staff assisted with the tabulation of the votes.</p> <p>The votes were tabulated and the HPG members elected Richard Smith as their new Co-Chair.</p>	
<p><b><u>Approval of the Minutes of the March HPG Meeting.</u></b> Co-Chair Daiquiri asked for approval of the minutes.</p>	<p>With no corrections, the minutes stand approved.</p>
<p><b><u>Philadelphia Integrated HIV Plan Up-date</u></b> Briana Morgan, Presenting</p>	<p>The presentation was accepted.</p>
<p><b><u>Lunch.</u></b></p>	
<p><b><u>SPBP Presentation</u></b> Cheryl Henne, Presenting</p>	<p>The presentation was accepted.</p>
<p><b><u>Behavioral Health Panel and Discussion</u></b> Access Committee, Briana Morgan moderating.</p>	<p>The presentation was accepted.</p>
<p><b><u>Subcommittee Roundtable Discussion and wrap-up</u></b></p> <p><b><u>Disparities Sub-Committee:</u></b></p> <ul style="list-style-type: none"> <li>• Homelessness being the main concern among young LGBT population.</li> <li>• Substance abuse and mental health issues and support in the HIV setting</li> </ul> <p><b><u>Incidence Sub-Committee:</u></b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p>The presentation was accepted.</p>

<p><b><u>Access Sub-Committee:</u></b></p> <ul style="list-style-type: none"> <li>• Behavioral health</li> <li>• Drug addiction and mental health.</li> </ul> <p><b><u>Steering Committee:</u></b></p> <ul style="list-style-type: none"> <li>• Feedback</li> <li>• Update task list</li> <li>• Agenda for September</li> </ul>	
<p><b><u>Adjournment</u></b>  With no further business, Co-Chair Daiquiri Robinson adjourned the meeting.</p>	The meeting was adjourned at 2:50 pm. Steering committee meeting to follow.