

## HIV Planning Group Meeting Summary Minutes

Park Inn Mechanicsburg

5401 Carlisle Pike, Mechanicsburg, PA 17050

July 11, 2018

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

<b>Topic/Discussion</b>	<b>Action</b>
<b>Call to Order:</b> Mike Hellman called the meeting to order at 9:10am	Meeting commenced at 9:10am
<p><b>Introductions:</b> HPG Members, staff, and guests introduced themselves.</p> <p><b>Members Present:</b> Mike Hellman, Aaron Arnold, Rob Pompa, Leah Magagnotti, Jess Netto, Sharita Flaherty, Michael Witmer, Miriam DeGroat, Shannon McElroy, Jim Davis, Sonny Concepcion, Clint Steib, Teresa Lowery, Steven Nazario</p> <p><b>Members Absent:</b> Herman Wilson, Jamal Jackson, John Easter, Zack Ways</p> <p><b>Planning Partners Present:</b> Nicole Risner (Medical Assistance), Doris Gascot (Mental Health), Joanne Valentino (HOPWA), David Korman (MAAETC), John Haines (SPBP Advisory Council), Barbara Quinn (Drug &amp; Alcohol), Godwin Obiri (HIV Surveillance), Nicole Johns (Philly HIV Planning), Jamie Durocher (TB Program), David Saunders (Office of Health Equity)</p> <p><b>Planning Partners Absent:</b> Philly RW Part A Grantee, Corrections, Education, STD Program</p> <p><b>Guests:</b> Jeremy Sandberg (PEHTI), Susan Thompson (MAAETC), Jameson Collins (Penn State Health), Kelli Sebastian (DHS), Liza Conyers (PEHTI), Michelle Clark (Medical Monitoring Project)</p> <p><b>Department of Health Staff:</b> Jill Garland, Cheryl Henne, Katina Blair, Cindy Finley, Christine Quimby, Jon Steiner, Kyle Fait, Mari Jane Salem-Noll, Ja’Nae Tyler, Sean Hoffman, Michelle Rossi, Monisola Malomo, Kris King, Diane Kennedy, Shawn Kefnar, Bonnie Krampe</p> <p><b>University of Pittsburgh Staff:</b> David Givens, Michael Zolovich, Brian Adams, Corrine Bozich, Sarah Krier</p>	9:10am to 9:16am
<b>Review of Agenda</b>	Began 9:16am

<p><b><u>Approval of May Meeting Minutes</u></b></p>	<p>Motion to approve: Shannon McElroy</p> <p>Second motion: Sharita Flaherty</p>
<p><b><u>Announcements/Updates</u></b></p> <p><b>Jill Garland (Division of HIV Disease DOH):</b></p> <ul style="list-style-type: none"> <li>• The state budget passed without issue this year.</li> <li>• HIV Program did receive \$5M cut <ul style="list-style-type: none"> <li>○ Anticipated this cut based on the governor's budget proposal back in February. Planned for the cut and pleased to say that we do not anticipate any cuts to any client services. Fortunate that this coincided with our change in plans and structure around how we receive our rebate dollars and we were able to get the rebate dollars out more quickly and not have to experience such large unspent balances at the end of our grant year</li> </ul> </li> <li>• Working on close out of our Ryan White grant year at this time <ul style="list-style-type: none"> <li>○ In past years, we have had upwards of \$18M to \$20M in unspent funds that we had to carry over. Although it wasn't quite as low as we wanted it to be, our unspent balance this year is around \$10M. We're getting better with the way we budget for the coming years, and believe that amount of unspent dollars each year will continue to decrease</li> </ul> </li> <li>• Working since April to fill Julia Montgomery's Care Section manager position <ul style="list-style-type: none"> <li>○ Completed a series of interviews in June and we have narrowed down our candidate pool</li> <li>○ Second round of interviews coming up and will hopefully have position filled by next HPG meeting</li> </ul> </li> <li>• At past meetings, have discussed field staff and disease intervention specialists that have recently come underneath the Bureau of Communicable Diseases. In doing that we have created two community health nurse supervisors positions <ul style="list-style-type: none"> <li>○ We were able to fill one of those community health nurse supervisor positions. An existing field staff nurse, Mia Russo, was chosen. Mia is located in the southwest district. She works out of the Greensburg office and she will remain there, but she will be supervising staff across the state</li> <li>○ Continuing to try to fill the second community health nurse supervisor position</li> </ul> </li> <li>• Working with statewide contract staffing agency to fill Sara Luby's clinical quality management specialist position</li> </ul>	<p>9:19am to 9:56am</p>

- Had an interview scheduled with a candidate who appeared to have really relevant skills and was promising, but he accepted another position
- Continuing to try to recruit individuals to fill the position
- Decision made to fill the data manager position that was previously under the Division of HIV Care Section. We are moving forward on our plans to improve the way we receive, and collect careware data
  - Staffing agency is working to recruit individuals for that position
  - Already have two individuals that might be good candidates
- Close to filling the hepatitis C viral hepatitis C coordinator position in the bureau of Epidemiologists that was previously held by Dr. Charlie Howsare
- Proposing a very significant investment into the media campaign
  - Working very closely with Epi, our budget office, and our leadership, to lay out in a very data driven way what anticipated outcomes we will have from the media campaign
  - Will definitely be doing a campaign that will have the biggest impact
  - Will continue to have conversations and provide additional information about that
- Talked about implementing Chapter 27 regulations that are the disease reporting regulations
  - We are one of five states that do not have complete CD4 and viral load reporting
  - Next step in the process is for the Department of Health Advisory Board to be convened to hear from us on the proposed revisions to the regulations and why they're important
  - Will be presenting information to the board later in July, and if approved will go to Governor's Office, and then onto Independent Regulatory Commission
  - Optimistic will be able to implement the changes
- Five dignitaries from the Ethiopian Ministry of Health are coming to visit Pennsylvania. Will spend a week with us at the Pennsylvania Department of Health, specifically the STD and HIV programs
  - Will learn about our programs, how we implement them, learn about our initiatives, how we work and collaborate together as they work toward implementing similar types of programs in their home country
  - Pennsylvania was specifically chosen for this visit due to how we work together and how we implement our programming

Cheryl Henne (SPBP):

- Online application process continues to move along
  - Currently the Spanish versions are being worked on and built into the online application

- The case management environment is close to completed and a few case managers are going to run through some of the functionalities to see how that works for them
- Express application will be loaded into the online application
- A training video has been completed to walk users through the process
- ADAP Report due to HRSA has been submitted
- Working on completing NASTAD report of ADAP monitoring survey
  - Historically with ADAP, but now includes parts of Care Section

Christine Quimby (Care Section):

- Working with SPBP on the ADAP monitoring survey for NASTAD
- Reallocated a little over \$2M in funds that were not spent in the first part of the year to the second part of the year so that the regional sub recipients could spend funds on services as needed
- Wrapping up fiscal year 2017 monitoring process
- Starting to prepare for the fiscal year 18 monitoring
- Two amendments in process for 2018, 2019 grant agreements to add additional funds
- Providing some technical assistance later this week around the implementation of the quarterly monitoring process in the regions

(Prevention Section):

- New county municipal health department grants started July first
  - Grants have the new requirements such as navigation data to care and prep referral
  - Will visit all the health departments this fall to review their performance measures and to ascertain where they are in implementing those new requirements
- Working with SPBP on ADAP monitoring survey for NASTAD
- Capacity building training schedule is available for trainings for July through December
  - Register for those trainings on stophiv.com
  - Encourage all to sign up for trainings
- Routine testing webinar is now available
  - Partners, health care providers, see Jon Steiner for link to the webinar
- Integrated CDC site visit was two weeks ago and went well
  - Encouraged on the thoughtful and insightful questions the project officers on the surveillance side and at the CDC
  - Should get a hard copy or a written report of that visit within two months and we'll certainly share that with you
- The annual performance report for the CDC is due from US August 31<sup>st</sup>

- Will be reporting on activities from January to June of this year
- It is also our continuing application for our grant funds from January to December 2019
- Looks like they're going to allow for carryover of any unspent funds to be carried over for next year

Godwin Obiri (Epidemiology):

- As of June 1<sup>st</sup> the data to care capacity is in place and we can move forward
  - Sean Kefnar is the data analyst for data to care and will be working with Ja’Nae Tyler the data coordinator
- HIV annual surveillance report has been completed and is in the approval process
  - Will be distributed after approval through David at the HIV Prevention and Care Project
- No updates on the request to Medicaid program to get access to Medicaid data
  - We are hopeful to get that approved

Jill Garland (Division of HIV Disease DOH):

- Since our last meeting the FDA has approved the use of Truvada for PrEP for minors 77 pounds and over
- Have received funding for a STD recidivism to PrEP project that will utilize our surveillance data to identify people not in care and try to reengage them
  - Will be using STD data to identify individuals with repeat STDs within a certain period of time who appear to still be HIV negative to encourage HIV testing and PrEP
  - Will link HIV positive individuals to care
  - Will be working with several partners including Pitt, an evaluator that's on contract, STD program, HIV program and our data team

Pitt:

- Reminder that whether you're a guest, a staff person, or even HPG members and planning partners, please do remember to sign in over at the front table
  - If any of your contact information has changed, please give your updated information to a member of the Pitt staff
- New capacity building trainings are available on [stophiv.com](http://stophiv.com)
- HPG announcements are used for the HIV Prevention and Care News Bulletin
  - Look for next edition and please pass the bulletin onto your networks

Community Members:

- PA Harm Reduction has a survey on paharmreduction.org asking for people's input on their opinions and positions and perspectives around syringe service programs
  - Especially looking for people outside of Pittsburgh and Philadelphia to respond to this survey and indicate that you would support the expansion of this important HIV, Hepatitis C prevention

Philadelphia Area:

- Philadelphia Integrated HIV Council is doing their allocations process for next fiscal year 2019
- The Office of HIV Planning is working with AACO on the update for the integrated plan
- The Philadelphia Planning Council, the EMA is looking for new members
  - Applicants from Southeast region can apply
  - Hivphilly.org has the application and more information
- The Planning Council is looking at two particular areas
  - How to leverage Ryan White Part A money to support housing
  - Looking at four Philadelphia suburban counties where prevalence is increasing and isn't following the trend of the other six EMA counties where it's decreasing as well as concurrent AIDS diagnosis

Planning Partners:

- SPBP has added Trogarzo to the formulary and is now covered
  - Is for individuals with treatment resistance
  - Have a special agreement for a reduction in cost of the medication
  - Have no way of covering any administration costs through the medical facility or in the doctor's office
- Mid Atlantic AIDS Education Training Center (MAAETC) is partnering with our Health Department
  - To help our Ryan White providers treat all the cases of hepatitis within their practice
  - To help our community health centers institute medical assisted treatment for their patients that are using drugs
  - And we also work with our health department on PrEP program by going out to various providers and are doing one to two hour presentations with CME and nursing credits
- MAAETC has several tools available
  - A motivational interviewing card. There's a bunch on the back table at the meeting
  - A program coming up on August 15th, which is the International AIDS Conference Update. Registration is on the back table

<ul style="list-style-type: none"> <li>○ World AIDS Day Conference on November 30th. There is poster sessions and abstracts, so you can present at the conference if you wish. And those are also on the back table</li> <li>○ Philadelphia Office four times a year does intensive HIV clinical training for any clinician. So if you have any clinician who needs that intensive training on how to take care of people with HIV</li> </ul> <ul style="list-style-type: none"> <li>● Pennsylvania Expanded HIV Testing Initiative (PEHTI), the Department recently received a supplemental to the Hepatitis C grant. <ul style="list-style-type: none"> <li>○ Worked with our partners in epidemiology to come up with a plan for the use of funds</li> <li>○ Planning to provide those funds to the PEHTI project to further our efforts to integrate hepatitis C testing into primarily healthcare settings along with HIV testing and in some cases STD testing as well</li> <li>○ Determined that aligns very well with the objectives of the expanded HIV testing initiative where we're already working to integrate HIV and STD testing in healthcare settings</li> <li>○ Received \$50,000 that will primarily be used to purchase additional hepatitis C test kits</li> </ul> </li> </ul>	
<p><b><u>Medical Monitoring Project</u></b> Michelle Clark</p>	9:58am to 10:30am
<p><b><u>Break</u></b></p>	10:30am to 10:51am
<p><b><u>SILK Diffusion – RFA</u></b> Brian Adams</p>	10:52am to 10:57am
<p><b><u>HPG Form and Function Report &amp; Discussion</u></b> Michael Hellman</p>	10:59am to 11:52am
<p><b><u>Community Co-chair Nominations &amp; Discussion</u></b> Jill Garland</p>	11:52am to 12:06pm
<p><b><u>Lunch</u></b></p>	12:06 to 1:10pm
<p><b><u>Intersectional Planning Presentations for the HPG</u></b> David Givens</p>	1:10pm to 1:25pm
<p><b><u>Data to Care Presentation</u></b> Sarah Krier &amp; Ja’Nae Tyler</p>	1:25pm to 2:04pm
<p><b><u>Subcommittee Breakout</u></b></p>	2:04pm to 3:38pm

<p><b><u>Subcommittee Reports and Discussion</u></b>  Subcommittee Chairs and Members</p>	3:49 to 3:57pm
<p><b><u>Summary and Dismissal</u></b>  Mike Hellman &amp; Jill Garland</p>	Began at 3:58pm Dismissed at 3:59pm

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 July 12, 2018

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<b>Topic/Discussion</b>	<b>Action</b>
<p><b><u>Call to Order</u></b>            Michael Hellman</p>	<p>Meeting commenced at 9:05am</p>
<p><b><u>Introductions:</u></b> HPG Members, staff, and guests introduced themselves.</p> <p><b>Members Present:</b> Mike Hellman, Aaron Arnold, Rob Pompa, Leah Magagnotti, Jess Netto, Sharita Flaherty, Michael Witmer, Miriam DeGroat, Shannon McElroy, Jim Davis, Sonny Concepcion, Clint Steib, Teresa Lowery, Steven Nazario</p> <p><b>[Members Absent:</b> Jamal Jackson, John Easter, Zack Ways]</p> <p><b>Planning Partners Present:</b> Susan Thompson (MAAETC), Nicole Risner (Medical Assistance), Joanne Valentino (HOPWA), Doris Gascot (DHS), John Haines (SPBP), Gregory Seaney-Ariano (RW HRSA Part A Grantee), Barbara Quinn (Drug &amp; Alcohol), Bonnie Krampie (HIV Surveillance), Mari Ross-Russel (OHP), Nicole Johns (Philly HIV Planning), Jamie Durocher (TB Program)</p> <p><b>[Planning Partners Absent:</b> Office of Health Equity, Corrections, Mental Health, Education, STD Program]</p> <p><b>Guests:</b> Jeremy Sandberg (PEHTI), Dave Korman (MAAETC), Kelli Sebastian (DHS)</p> <p><b>Department of Health Staff:</b> Jill Garland, Cheryl Henne, Katina Blair, Christine Quimby, John Steiner, Kyle Fait, Wendy Sweigart, Mari Jane Salem-Noll, Michelle Rossi, Ja’Nae Tyler, Sean Hoffman, Monisola Malomo, Godwin Obiri, Dianne Kennedy</p> <p><b>University of Pittsburgh Staff:</b> David Givens, Michael Zolovich, Brian Adams, Corrine Bozich, Sarah Krier</p>	<p>9:09am to 9:14am</p>
<p><b><u>Announcements/Updates</u></b>            Michael Hellman (Co-chair):</p>	<p>9:15am to 9:40am</p>

- Applications for the HPG are on the back table
  - Only received three new applications
  - Still looking for new members to bring to the table

**Aaron Arnold:**

- Story that broke on Tuesday about the possibility of HHS re-budgeting some Ryan White money into the budget that's currently being used to enforce immigration policies
  - AIDS United confirmed yesterday that is unspent Ryan White dollars that were budgeted in previous years, but remain as an unspent balance
  - Process has apparently already started to move that money into supporting immigration policy

**Jill Garland (Division of HIV Disease DOH):**

- A recap of how the statewide media campaign came about and what has occurred so far
  - DOH had a site visit from HRSA at the end of 2016
    - HRSA identified an issue around the way DOH handled rebate dollars through the ADAP program, through the SPBP and that DOH was to be spending rebate dollars prior to utilizing grant funds
      - The way DOH was structured at the time prevented that process. Some very significant changes in the DOH structure was made and they are now well positioned to be complying with that requirement
    - HRSA did allow DOH to set aside a certain amount of rebate dollars to spend within five years
      - DOH put together a plan for \$24.9M
      - Submitted the plan to HRSA and the Governor's Budget Office to explain how the money would be spent over time
      - Projects have been set forth to spend the money
        - Biggest project is the statewide media campaign
          - DOH Communications Director visited with HPG and SPBP to about what the most important messages are to include with the media campaign
          - Continuing to address questions related to this project and the data needs for this project
          - Once media campaign is set forth, measures for the impact of each part of the campaign will be set forth
          - Campaign will target different groups of individuals
          - Campaign has federal dollar restrictions that means the messages

<p>must be tied back into Ryan White services</p> <ul style="list-style-type: none"> <li>▪ Will continue to keep the HPG updated on this project</li> <li>○ Second largest project was funding to help enhance, upgrade and modernize some of the data systems. Most notably PA-NEDSS, the state's disease surveillance system that receives CD4 and viral load lab reports. The system helps DOH to implement initiatives like data to care, it helps epidemiology and surveillance, and helps the Department of Health to really monitor the HIV epidemic, describe it, assess our continuum of care, etc.</li> <li>○ A statewide HIV conference every couple years or so</li> <li>○ Upgrades to the claims processing system for SPBP</li> </ul>	
<p><b><u>HPG Community Co-chair Elections</u></b> Jill Garland</p>	9:40am to 9:50am
<p><b><u>Break</u></b></p>	9:50am to 10:10am
<p><b><u>Assessment Subcommittee IHPCP Revision Recommendations</u></b> Corrine Bozich</p>	10:10 to 11:10am
<p><b><u>Subcommittee Breakout</u></b></p>	11:10 to 12:00pm
<p><b><u>Lunch</u></b></p>	12:00pm to 1:00pm
<p><b><u>Subcommittee Report and Discussion</u></b></p>	1:05pm to 1:13pm
<p><b><u>Summary and Adjourn</u></b></p>	Began at 1:15pm Adjourn at 1:25pm