#### HIV Planning Group Meeting Minutes Best Western Premier Central Hotel and Conference Center 800 E. Park Drive, Harrisburg, PA 17111 November 20<sup>th</sup>, 2019

Because HPG meetings are audio recorded, specific language will only be noted here for:

- 1. Individuals giving a formal report or specific announcement
- 2. Individuals requesting to be noted "for the record"
- 3. Policy and procedure decisions
- 4. Motions/votes
- 5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

Topic/Discussion	Action
Call to Order: Michael Hellman called meeting to order	Meeting commenced at 9:03am
Introductions: HPG Members, staff, and guests introduced themselves.	9:03am to 9:09am
<b>Members Present:</b> Dominique Carollo, Sonny Concepcion, Liza Conyers, Michael Hellman, Ella Kaplan, Leah Magagnotti, Shannon McElroy, Steven Nazario, Robert Pompa, Roy Spearman, Clint Steib, Greg Valdisera, Michael Witmer	
<b>Members Absent:</b> Daphne Curges, Miriam Degroat, Sharita Flaherty, Courtney Franklin, Teresa Lowery, Dane Stratford	
<b>Planning Partners Present</b> : Jeff Geibel (Drug and Alcohol), Joanne Valentino (HOPWA), Susan Thompson (MAAETC), Kimberly Wentzel and Nicole Risner (Medical Assistance), Doris Gascot (OMHSAS/Mental Health), Cheryl Bumgardner (PACHC), Sharron Goode-Grant (Philly RW Part A Grantee), John Haines (SPBPAC), Jamie Durcoher (TB Program)	
<b>Planning Members Absent</b> : Corrections, Education, Health Equity, HIV Surveillance, Philly HIV Planning, STD Program, Viral Hepatitis	
<b>Department of Health Staff</b> : Kyle Fait, Cheryl Henne, Lisa Petrascu, Monisola Malomo, Marijane Salem-Noll, Jonathan Steiner, Jill Garland, Ja'Nae Tyler, Michelle Rossi, Rob Smith, Lisa Irwin, Sean Hoffman	
<b>University of Pittsburgh Staff</b> : David Givens, Sarah Krier, Brian Adams, Corrine Bozich, Maura Bainbridge, Michael Zolovich, Harley Roth	
<b>Guests:</b> Ken McGarvey (Community Member), Jeremy Sandberg (PEHTI), Michelle Clark and Heather Doyl (MMP), LouAnn Masden and Natasha Gorham (NCDAC), Tiana Warner (MAAETC), Ryan Dorsey (DHS-OLTL), Sarah Carvajal (FHCCP), Lisa Spacek (Novus ACS and Jefferson)	

# September Meeting Summary

David Givens (HPCP)

In September:

The HPG informed and updated the committee and guests on HIV prevention and care. The HPG:

- Presented updates on news, trainings, and events across the commonwealth
- Reviewed HIV and stakeholder-related activities across the state, including the Division's statewide media campaign and the work with the HPG's planning partners in the Office of Health Equity

The meeting examined the intersection of HIV and related, high priority health issues. The HPG:

- Followed up on their previous work on the intersection of HIV and Health Equity in Pennsylvania via racial disparities. The HPG Assessment subcommittee examined what Division partners are doing around supporting communities of color who are disproportionally targeted and incarcerated
- Received reports on the Division's HOPWA program.

The HPG advanced its important work around monitoring and improving the Integrated HIV Prevention and Care Plan through subcommittee work.

- The assessment subcommittee received MAAETC and PEHTI Presentations
- The assessment subcommittee continued the HPG's assessment and discussion of the reported HOPWA data
- The evaluation subcommittee continued monitoring the progress made in the state for HIV-related activities in the Plan.

The HPG reviewed the composition of the HPG planning partners and HPG subcommittee structures.

• The HPG reviewed the composition of the HPG planning partners and HPG subcommittee structures to prepare for the new planning year.

**Approval of September Meeting Minutes** 9:17am to 9:18am Correction On Page 8 of the September 2019 HPG meeting minutes, the phrase "another • CDC grant" under the Announcements from the Philadelphia Area should read "another HRSA grant." The minutes were approved after the change was recognized 9:18am to 9:23am November Agenda Review & Meeting Goals Mike Hellman (Community Member) November Meeting Goals: All attendees are welcome to share updates on news, trainings, and events • across the commonwealth The HPG will receive an update on the status of the 2019 membership and recruitment efforts

<ul> <li>The HPG will hear from the Medical Assistance Transportation Program (MATP), a panel of regional grantee's perspectives, and hold discussion on different approaches to transportation needs in the commonwealth</li> <li>The HPG will follow up on its work from the last meeting on the intersection of HIV and Housing with a report from the Assessment subcommittee on their recommendations</li> <li>The assessment subcommittee will continue the HPG discussion with MATP and regional grantees</li> <li>The assessment subcommittee will continue the HPG's assessment and discussion of the reported HOPWA data</li> <li>The evaluation subcommittee will continue monitoring the progress being made in the state for HIV-related activities in the Plan.</li> <li>The HPG will discuss and vote on examples of the HPG workplan, subcommittee structures, and subcommittee roles for 2020</li> <li>The HPG will discuss 2020 Orientation materials</li> </ul>	
Announcements	9:97am to 10:40am
<ul> <li><u>Division of HIV Disease, DOH</u></li> <li>Marijane Salem-Noll (Prevention Section)</li> </ul>	
<ul> <li>Staff</li> <li>The Capacity Building coordinator position was filled by Kendra Parry. Welcome!</li> <li>We made a recommendation for the Clerk Typist 3 position which will be in charge of travel and reimbursement</li> <li>We are moving forward with recommending a new HEP C Coordinator and Outbreak Coordinator position</li> <li>Our new Public Health Program Assistant Administrator Monica Fisher will start next week with us and will be working with our PPAs</li> <li>Testing</li> <li>The DOH is committed to piloting HIV home testing here in Pa. We are exploring some home testing options with Pitt. This will involve sending home testing kits to individuals along with supplemental materials that provide information on services provided. We are currently in conversation with Philly about how they're doing it.</li> <li>We are currently updating our integrated Participating Provider Agreement (PPA) with STD testing</li> <li>Our annual PPA meeting is wrapping up today. We are hoping to have this meeting for all PPAs every year going forward.</li> <li>HNS (HIV Navigation Services)</li> <li>Expanding this to include Ryan White individuals</li> </ul>	

- Data to Care
  - In the process of expanding it working with 4 health departments currently
  - We are also piloting a central output report
- We are waiting on a notice of an award from the CDC. Marijane and Dr. Obriri submitted the application for funding in September. We've been informally approved for it.
- STD and HIV are working together to create a manual for field staff, with STD taking the lead. This will give providers direction and consistency.
- Our data managers are working together to create a dashboard which will show the integration of data in real time.
- Cheryl and Marijane were invited to Philly in November. Philly received a grant for ending the epidemic and our staff were invited to talk about our collaborative efforts going on with Philly.
  - It was a very informative conference. For example, we learned from a doctor who works in Africa that they obtained an 85-90% retention rate in their work using peer navigators, which is outstanding considering the distance many individuals have to travel for care.
- Cheryl Henne (Care Section)
  - o Staff
    - Our Public Health Program Administrator position has been filled by Wendy Sweigart
    - One of our Public Health Program Administrative Assistant positions has been filled by Rob Smith
    - Our Clinical Quality Management Coordinator position has been filled by Lisa Irwin
    - Our fiscal support, dealing with rebates for SPBP, was previously Lindsay Pitten, but she has taken a promotion
    - Carma Solomon has also taken a promotion in another department
  - Our Competitive Continuation committed to continue to receive grant funds (funds April 2020-21)
  - Our regional grantee meeting finished up yesterday it's always very helpful to hear how things are progressing at these meetings
  - CAREWARE is HRSA's Ryan White data emission system and is on the verge of rolling out a new version that is almost a complete redo. The new version has web-based abilities which will allow networking for all CAREWARE throughout the Commonwealth. There are concerns around confidentiality. Looking to install this in the near future once kinks are worked out and staff is trained.
  - Our monitoring season is coming soon.

- Our HRA site visit is January 14<sup>th</sup> and 16<sup>th</sup>. This will provide fiscal staff, regional grantees, and consumers a chance to speak with HRSA.
- Two of our staff members went to a HRSA reverse site visit training. The training ran through the entire grant and all Ryan White guidelines. It was essentially a crash course in all things Ryan White.
- John Haines (SPBP)
  - Our online enrollment system recently posted 3 training videos on the SPBP website that are for client portal trainings.
  - We will hopefully officially release our case management portal soon. We just had an official training and are still working out some kinks.
  - If local or county jails do not provide medications, SPBP has been able to provide some medications directly to clients. This does not apply to state and federal prisons. There are some hoops to jump through for this process, including working with jail directors and clients' case managers, in addition to if there is a specific pharmacy that the jail uses.
  - Next meeting is a conference call on Thursday, January 30<sup>th</sup>, 2020 from 10am-12pm.
- Jonathan Steiner
  - Surveillance is now receiving a large majority of genotypes from labs that we are able to analyze. We are monitoring this closely for signs of outbreaks. There are none currently. We are still monitoring unique situations, like a year ago when there was an uptick in cases in Beaver County.
  - We are currently trying to pull data from as many sources as possible to make sure individuals are in care.
- Kyle Fait
  - Media campaign went June 24<sup>th</sup> to August 31<sup>st</sup>.
    - We have not gotten a report on it yet from the Office of Communications. We will hopefully have it at the February meeting. It will hopefully tell us what media platforms worked for us and what kind of impact the campaign had.
  - U = U
    - The Communications department has been sharing this message across all social media platforms through the Department of Health.
  - Communications is also working on RFP for next process of media campaign and will have the HPG and contractors weigh in on it.
  - The next media campaign will be a similar format as the last one, with different ads on social media and a 30-second spot.
  - Annual HIV Conference

consul	We are thinking of hosting statewide once every other year. We will hopefully have the first one in Pittsburgh or Philadelphia, with as many as 400 people. We are looking at previous conferences and their agendas we attended for ideas on how to structure ours ade updates to the SPBP brochure from last meeting after ting the SPSP Advisory Council. It's being reviewed now and ome out in 2020.	
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	<ul> <li>We've completed interviews for a new Administrative</li> <li>Assistant position to work with field staff, coordinate meetings</li> <li>similar to the HPG, and provide administrative support to the</li> <li>Division. We will be making a recommendation soon.</li> <li>We created a new Public Health Program Manager position</li> <li>who will report to the Division director and work with grants</li> <li>management. We have not started posting for this position yet</li> <li>but it may be up as soon as next month.</li> <li>We created 4 additional field staff DIS positions. We made</li> <li>some decisions around where they will go. They will most</li> <li>likely add one position in the northwest, two in the southeast,</li> <li>and one in southcentral. Our field staff are very busy, especially</li> <li>with all the additional tasks we've taken on such as the CDC</li> <li>grant. Also, some long-term field staff have retired recently.</li> <li>There is a need for new people, especially in NE.</li> <li>New staff will attend Passport for Partner Services</li> <li>training. We should hopefully be up to speed with new</li> <li>staff and trainings soon.</li> </ul>	
	the coming months.	
o Data		
•	We are at a point where we are utilizing our data to not only drive our initiatives but using it in real time to intervene. An example of this is Data to Care. We've been able to compare data from sources we've had easy access to, such as surveillance data, against other data that we are just getting or haven't been able to get before. This is informing our choices. For example: if we can look across our data and see if an individual is diagnosed, engaged in care, virally suppressed, etc., then that's not only informative for us but also prevents us from doing unnecessary outreach. Department is trying to covert our PA NEDSS disease surveillance system to a new CDC NEDSS based system. This	
	transition will take some time, probably around 2 years. We are	

doing this because we have the resources to do it and it works for our program by doing all the things we need it to, including better data like recording gender identity. NEDSS based system is designed to be responsive to federal funders. It will also be cheaper in the long run.

- Jill recently became acting Director of Bureau of Communicable... and is announcing today that she will be taking on that position full time. Will do a wide search to find the most qualified candidate to fill the Directorship position. It should hopefully be filled by the February meeting. Jill will continue her duties until a decision is officially made.
- Jill is honored and thankful to have been in her position for the time she has been with HIV and said this was not an easy decision. She is amazed by how far this body, the Division, and society has come in such a short period of time. She thanks everyone for being amazing and for their dedication and work to making that possible. She still plans to attend the HPG meetings when she can.
- Thank you for everything you've done, Jill!

## Bureau of Epidemiology (Monisola Malimo)

- Pregnant women
  - At the September meeting, Dr. Obiri mentioned that there was a trend for reduced viral suppression in postpartum women. Many pregnant women had achieved viral suppression up until the delivery of their baby and then they lost their viral suppression.
  - We've received funding from CDC for a new position to help with these findings
  - A candidate has been hired and starts next month
- Viral load regulation
  - Has not yet been approved. Hopefully it will be next year, and will be using the surveillance data we have now
  - Jill Garland– "The proposed revisions to regulations were out for public comment and those comments are currently under review. This is the furthest we've ever gotten for complete viral load reporting and we are optimistic this change will happen. As for now, the data we do have continues to develop and become more concrete and clear."

## Pitt (HPCP)

- Acceptance Journeys
  - We've been working to refresh and update this project to include the state's LGBT history month proclamations to support stigma reduction. We ran another version of this display in Pitt's campus during October/LBGT history month. Had over 10,000 impressions over the course of the event.

<ul> <li>We also had another sub-recipient use these images and stories in their spaces to reduce stigma.</li> <li>We have a new Capacity Building training about integrating Hep C testing.</li> </ul>	
That training will start next month	
• We will launch a new version of the StopHIV.com website soon.	
• We sent two representatives to the Office of Health Equity Summit in Philly. Initial impressions are that is was extremely well attended. More info coming soon for anybody that wants it.	
<ul> <li>Project GLO opened in Harrisburg on November 18<sup>th</sup> and the event had a great turnout. Their regular hours start the week after Thanksgiving!         <ul> <li>Their staff was encouraged to apply for HPG membership</li> </ul> </li> </ul>	
• The City of Pittsburgh designated a day in September as Dr. Anthony Silvestre day. Dr. Silvestre was a state pioneer in LGBTQ rights and HIV advocacy and policy planning. He is now enjoying his retirement.	
<ul> <li>STD to PrEP is underway! That project, led by Dr. Sarah Krier, has hired two specialists: Harley Roth and Dr. Teagen O'Malley</li> </ul>	
Due to time constraints, the rest of the announcements were deferred until the	
morning of Thursday, November 21 <sup>st</sup> . Please see them on page 11.	
Break	10:22am to 10:38am
Introductions, Discussion Goals, and Housing in the current Integrated Plan Dr. David Givens, HPCP	1038:am to 10:59am
<b>Regional Grantee Panel Discussion: Approaches, Barriers, and Successes for</b>	10:59am-12:02pm
Travel Regional Grantees	
Lunch	12:02pm to
	1:08pm
Medical Assistance Transportation Program: Serving PLWH Eira Andrade-Hall	1:08pm to 1:48pm
HPG Discussion: Experiences, Needs, Opportunities for the Plan	1:48pm to 2:08pm
HPG, MATP, Panelists	
Break	2:18pm to 2:30pm
Subcommittee Breakout 1 HPG Subcommittees	2:30pm to 4:15pm
Subcommittee Reports and Discussion Subcommittee Chairs & Members	4:15pm to 4:36pm

ASSESSMENT SUBCOMMITTEE     The assessment subcommittee reviewed the progress of the stigma and	
discrimination needs assessment. They also reviewed recommendations to the	
plan regarding housing and incarceration that were made at the September	
meeting.	
EVALUATION SUBCOMMITTEE	
The subcommittee will make these formal recommendations to the Assessment	
subcommittee for activities #41, #42, and #6 in the IHPCP:	
• Activity 41	
• Amend advertising and recruitment for events to be more inclusive by	
saying Black/African American/Hispanic/Latinx communities.	
<ul> <li>Investigate the origin of this objective and if possible, amend to be</li> </ul>	
measurable.	
<ul> <li>Gather more epidemiological data and use epidemiological data to</li> </ul>	
reflect health disparities in Black/African American/Hispanic/ Latinx	
communities.	
• Gather data to measure viral load and improve this data over time.	
0	
• Activity 42	
<ul> <li>Request a report on MAI from Jewish Healthcare Foundation on the</li> </ul>	
program outreach and feedback from funded providers, highlighting	
data points cited in activity.	
• Activity 6	
$\circ$ Incorporate education around limits of U = U and PrEP, possibly when	
orders are filled to emphasize the continued need for condom use.	
orders are fined to emphasize the continued need for condom use.	
Meeting Adjourned: Mike Hellman adjourned the meeting	Adjourned at
	4:36pm
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### **HIV Planning Group Meeting Minutes**

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Topic/Discussion	Action
Call to Order: Michael Hellman called meeting to order	Meeting commenced at 9:02am
Introductions: HPG Members, staff, and guests introduced themselves.	9:02am to 9:06am
<b>Members Present:</b> Dominique Carollo, Sonny Concepcion, Liza Conyers, Michael Hellman, Ella Kaplan, Robert Pompa, Roy Spearman, Greg Valdisera, Michael Witmer	
<b>Members Absent:</b> Daphne Curges, Miriam Degroat, Sharita Flaherty, Courtney Franklin, Teresa Lowery, Leah Magagnotti, Shannon McElroy, Steven Nazario, Clint Steib	
<b>Planning Partners Present</b> : Jeff Geibel (Drug and Alcohol), Susan Thompson (MAAETC), Nicole Risner (Medical Assistance), Doris Gascot (OMHSAS/Mental Health), Cheryl Bumgardner (PACHC), Sharron Goode-Grant (Philly RW Part A Grantee), John Haines (SPBPAC)	
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<b>University of Pittsburgh Staff</b> : David Givens, Sarah Krier, Brian Adams, Corrine Bozich, Maura Bainbridge, Michael Zolovich, Harley Roth	

<b>Guests:</b> Ken McGarvey (Community Member), Jeremy Sandberg (PEHTI), Shana Colon (Hamilton Health Center), Kim Wentzel (DHS-OMAP), Tiana Warner (MAAETC), Jonathan L. Branch (GIG)	
Announcements	9:06am to 9:21am
Announcements from the Philadelphia Area	
Sharron Goode-Grant	
• 2018 surveillance report is finished. The full report can be found on their website	
<ul> <li>The "Philly Keep on Lovin" campaign launched September 30<sup>th</sup>, 2019.</li> <li>Philadelphia received a great response to this campaign – between 85-100 requests were made for a home test kit.</li> <li>AACO is in discussion with Marijane and the DOH on how implement these kits in the rest of PA.</li> </ul>	
<ul> <li>The Department of Health has started implementing the CDC's ending the HIV Epidemic (EHE) grant. The head is Javante Williams. Clint Steib suggested that perhaps they could present to the HPG at a future meeting.</li> <li>The grant period runs September 30<sup>th</sup>, 2019-September 29<sup>th</sup>, 2020</li> <li>The EHE planning draft is due to the CDC by December 30<sup>th</sup>, 2019</li> <li>Philly will be reaching across to other local Prevention and Care bodies, community partners, and service providers to create a community workgroup for this grant</li> </ul>	
<ul> <li>Philadelphia's EPI profile will be summarized in how it relates to EHE and Philly will be providing a comprehensive overview of the HIV epidemic</li> <li>A needs assessment will also be conducted for EHE.</li> </ul>	
• AACO would like to work with the state to address the barriers discussed yesterday around transportation.	
Community Members	
<ul> <li>Rob Pompa         <ul> <li>Lehigh Valley Hepatitis clinic just reached 1,000 cures</li> <li>Wished to acknowledge that the last place the HPG met, the Park Inn, is now permanently closed.</li> <li>World AIDS day is Sunday December 1<sup>st</sup></li> </ul> </li> </ul>	
<ul> <li>Dominique Carollo         <ul> <li>Tuesday December 3<sup>rd</sup> is Giving Tuesday</li> </ul> </li> </ul>	
<ul> <li>Greg Valdisera         <ul> <li>Has accepted a new position at Coordinated Care Network Pharmacy. He is still working with HIV in Pennsylvania. He will try to bring his new experiences to the HPG to inform the work he does.</li> </ul> </li> </ul>	

	If you have any questions about what he's doing, please do not	
	hesitate to ask.	
Planning Par	<u>tners</u>	
	Thompson	
0	Attended a training webinar yesterday on HIV and stigma. She will	
	archive it for future purposes.	
0	January is adolescent health month	
0	Bonnie Krampe is hosting a Viral Loads in Pregnancies training in	
	March	
0	As always, check our website for all up to date information and	
	dates for upcoming trainings	
	lle Clark (MMP)	
0	New intern Heather Doyle has joined the team. Heather has her	
	master's in Public Health and is helping out with interviewing	
	individuals as well as many other tasks.	
0	Reached January 15 <sup>th</sup> goal for medical extractions and is two	
	interviews away from their interview goal. Need 21 more interviews for their April 15 <sup>th</sup> , 2020 benchmark. It's	
0	more difficult as they get towards the end of the cycle to get more	
	interviews.	
0	The CDC took the MMP 2015-2017 data from interview questions	
0	and combined it with Philadelphia's MMP data to give a complete	
	picture of the entire state of PA. Please reach out to her if you would	
	like to see copies of the tables that lay this data out.	
0	2018 MMP data has just been processed by the CDC.	
~		
<u>Guests</u>		
o GLO-	project GLO is now open to the public!	
Community	Co-Chair Passing of the Gavel	9:21am-9:22am
	n & Rob Pompa	,
	Hellman formally passed the torch and recognized Rob Pompa as the	
new H	IPG Co-Chair for 2020-21. Congratulations again, Rob, and thank	
you fo	or all your service, Mike!	
Subcommitte	ee Breakout #2	9:22am to 11:05am
HPG Subcom		7.22am to 11.03am
Subcommitte	ee Reports, Summaries, and Discussion	11:05am to 11:13am
	e Chairs & Members	

<ul> <li>ASSESSMENT SUBCOMMITTEE</li> <li>The assessment subcommittee made new recommendations surrounding transportation in the plan. The subcommittee ultimately decided that a portion of February subcommittee time will be used to continue the transportation discussion.</li> </ul>	
EVALUATION SUBCOMMITTEE	
The subcommittee will make these formal recommendations to the Assessment	
subcommittee for activities #4, #5, and #7 in the IHPCP:	
• Activity 4	
• Add PrEP data (STD to PrEP and PPA PrEP services support)	
<ul> <li>Activity 5</li> </ul>	
<ul> <li>Schedule a presentation for 2020 with live data (from Michelle</li> </ul>	
Rossi)	
<ul> <li>Activity 7</li> <li>Related to number 5, Michelle will present on HNS and ARTAS as</li> </ul>	
they relate to data collection.	
HPG 2020 Membership and Recruitment update	11:13am to 11:19am
Corrine Bozich, HPCP	
	11.10
Housing Intersectional Planning Update	11:19am to 11:25am
Assessment Subcommittee	
HPG 2020: Subcommittees, Workplans, and Travel, oh MY (Part 1)	11:25am to 11:58am
HPG & HPCP	
Lunch	11:58am to 1:05pm
HPG 2020: Subcommittees, Workplans, and Travel, oh MY (Part 2)	1:05pm to 2:05pm
HPG & HPCP	
<b>Review/Discussion of HPG Orientation Materials</b>	2:05pm to 2:31pm
HPG & HPCP	
Meeting Adjourned	Adjourned at 2:31pm
Rob Pompa adjourned the meeting	5 1
Rob Fompa adjourned the meeting	
	2.21 nm to 2.42 nm
Steering Committee	2:31pm to 3:42pm
Steering Committee           HPG Co-Chairs, Co-Chair Elect, Subcommittee Chairs, and Division and HPCP	2:31pm to 3:42pm
Steering Committee	2:31pm to 3:42pm