

**HIV Planning Group Meeting Minutes**  
 Park Inn Mechanicsburg  
 5401 Carlisle Pike, Mechanicsburg, PA 17050  
 March 16<sup>th</sup> – 17<sup>th</sup>, 2016

Because HPG meetings are audio recorded, specific language will only be noted here for:

1. Individuals giving a formal report or specific announcement
2. Individuals requesting to be noted “for the record”
3. Policy and procedure decisions
4. Motions/votes
5. Recognitions, thanks, etc.

Once approved by the HPG as part of the minutes, all recordings will be available on Stophiv.org in the HPG Planning section.

<b>Topic/Discussion</b>	<b>Action</b>
<b><u>Call to Order.</u></b> Co-Chair Sharita Flaherty called the meeting to order at 9:00 AM	Meeting commenced at 9:01 AM
<p><b><u>Introductions.</u></b> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Aaron Arnold, Adam Bocek, Jeanne Caldwell, Principe Castro, Angel Ferris, Sharita Flaherty, Linda Frank, Chris Garnett, Jeffrey Haskins, Mike Hellman, Lou Ann Masden, Shannon McElroy, Brianna Morgan, Daiquiri Robinson, Tamara Robinson, Gregory Seaney, Grace Shu, Pamela Smith, Richard Smith, Robert Smith, Tony Strobel, Ann Stuart Thacker, Nathan Townsend, Ja’Nae Taylor, and Wayne Williams.</p> <p>[Members absent: DeJa Alvarez, Wesley Anderson, Jazmine Brockington, Melissa Davis, Kathleen Dougherty, Daniel Harris, Paul Yabor]</p> <p>Guests: Nicole Risner, Denise Moore, Lynn Wright, Cori Drenning, David Miller-Martini, Jeff Funston, Susan Rubinstein, Julia Och, Susan Thompson, Leah Maganotti.</p> <p>Dept. of Health staff: Sara Luby, Lisa Petrascu, Jill Garland, Julia Montgomery, Kyle Fait, Cheryl Henne, John Haines, Godwin Oberi, MariJane Salem-Noll, Robin Rothermel, Jon Steiner, Lana Adams.</p> <p>University of Pittsburgh staff: Dan Hinkson, Tony Silvestre, David Givens, Sarah Krier, Brian Adams</p>	

<p><b><u>Announcements:</u></b>  Robin Rothermel: Staff changes: Ben Muthambi and Ken both left their positions with us last month; Lana Adams is the new director.</p> <p>David Givens: We are recording, so please speak into the microphone when you have questions or comments.</p> <p>Sharita: tech reminder – no cell phones or computers at main table. Some concerns with attendance have been expressed; we need to have strong attendance to function as the advisory body to the Department of Health.</p> <p>Jill: The State Budget is not active, but we do have the funds released for our operations and for our vendors.</p>	
<p><b><u>Subcommittee Meetings:</u></b></p> <ul style="list-style-type: none"> <li>○ Subcommittees Meet</li> <li>○ Subcommittees conduct their Chair nominations</li> </ul>	
<p><b><u>Community Co-Chair Nominations:</u></b></p> <p>David Givens: We will be facilitating Co-Chair elections today. Start with nominations, then after lunch will be the vote. Any member can nominate themselves or another member. Once nominations are complete, nominees will have time to speak. Protocols are available for reference.</p> <p>Linda: Questions for all candidates:  As we look to the future for recruiting younger candidates, what are your thoughts on the recruitment process?  What are your thoughts on distance-based technology being integrated into the HPG process?</p>	<p>The nominees are:  Sharita Flaherty  Robert Smith  And Mike Hellman</p> <p>Candidates responded to the questions by giving their perspectives on two subjects presented.</p>
<p>[Lunch]</p>	
<p><b><u>Community Co-Chair Elections:</u></b></p> <p>David Givens: Review of protocols and what the co-chair is responsible for. Running steering committee with department co-chair, [reads from section 10.1.2 of HPG protocols]. Turned over to candidates to make remarks.</p>	<p>Sharita Flaherty was elected Co-Chair.</p>
<p><b><u>FUNDamentals of EPI in Public Health</u></b></p> <ul style="list-style-type: none"> <li>○ Sara Luby presenting</li> </ul>	<p>The presentation was accepted.</p>

<p><b><u>Membership Survey</u></b></p> <ul style="list-style-type: none"> <li>• David Givens presenting</li> </ul>	<p>The presentation was accepted.</p>
<p><b><u>Subcommittee Meetings:</u></b></p> <ul style="list-style-type: none"> <li>○ Subcommittees Meet</li> <li>○ Subcommittees elect their Chairs</li> </ul>	<p>Subcommittee Chairs:</p> <p>Access: Chair Briana Morgan; Co-Chair Ja’Nae Taylor</p> <p>Disparities: Chair Daiquiri Robinson; Co-Chair Rob Smith</p> <p>Incidence: Chair Chris Garnett; Co-Chair Wes Anderson</p>
<p><b><u>Adjournment</u></b></p> <p>Co-Chair Flaherty adjourned the meeting for the day</p>	<p>Meeting was adjourned at 3:40pm.</p>

<b>DAY 2</b>	
<b><u>Call to Order.</u></b> Co-Chair Sharita Flaherty called the meeting to order at 9:01 AM	Meeting commenced at 9:02 AM
<p><b><u>Introductions.</u></b> HPG Members, staff, and guests introduced themselves.</p> <p>Members present: Aaron Arnold, Adam Bocek, Jeanne Caldwell, Principe Castro, Angel Ferris, Sharita Flaherty, Linda Frank, Chris Garnett, Jeffrey Haskins, Mike Hellman, Lou Ann Masden, Shannon McElroy, Brianna Morgan, Daiquiri Robinson, Tamara Robinson, Gregory Seaney, Grace Shu, Pamela Smith, Richard Smith, Robert Smith, Tony Strobel, Ann Stuart Thacker, Nathan Townsend, Ja’Nae Taylor, Melissa Davis and Wayne Williams.</p> <p>[Members absent: DeJa Alvarez, Wesley Anderson, Jazmine Brockington, Kathleen Dougherty, Daniel Harris, Paul Yabor]</p> <p>Guests: Susan Rubinstein, Susan Thompson, Michelle Clarke, Leah Maganotti.</p> <p>Dept. of Health staff: Sara Luby, Lisa Petrascu, Jill Garland, Julia Montgomery, Kyle Fait, Cheryl Henne, John Haines, Godwin Oberi, MariJane Salem-Noll, Robin Rothermel, Jon Steiner, Lana Adams.</p> <p>University of Pittsburgh staff: Dan Hinkson, Tony Silvestre, David Givens, Sarah Krier, Brian Adams and Luis Archila</p>	
<p><b><u>Announcements:</u></b></p> <p>Jill Garland</p> <ul style="list-style-type: none"> <li>• Jill introduces Sharita and acknowledges her re-election</li> </ul> <p>Co-Chair Flaherty : Gave her vision and expectations as co-chair</p> <p>Jill: talked about the name change Division of HIV AIDS (we are going to keep using this name until, the change is approved.</p> <p>Julia: Staff changes, vacancies, John Morgan is moving to another agency.</p> <p>John: Screening for availability for Medicaid, three months of temp, coverage till approved, RW funding vs. Medicaid or market place. John explained the process.</p> <p>Dave: Acceptance Journey’s displays all over Pitt campus, it received positive press and positive response form attendees. We have received feedback for the plan we presented in the last HPG meeting.</p> <p>Sharita: Motioned made to pass the peer navigator model (1 member opposed)</p> <p>Dr. Silvestre: Expressed support for the success of the SPBP program.</p>	

<p><b><u>Approval of the Minutes of the March HPG Meeting.</u></b> Co-Chair Flaherty asked for approval of the minutes.</p>	<p>With no corrections, the minutes stand approved.</p>
<p><b><u>Medical Monitoring Project.</u></b> Michelle Clarke, Presenting</p>	<p>The presentation was accepted.</p>
<p><b><u>Access subcommittee Presentation</u></b> Briana Morgan presenting</p>	<p>The presentation was accepted.</p>
<p>[Lunch]</p>	
<p><b><u>Update on Stakeholders Survey Questionnaire</u></b> David Givens, HPCP, Presenting</p>	<p>The presentation was accepted.</p>
<p><b><u>Special Pharmaceutical Benefits Program.</u></b> John Haines, SPBP Hepatitis C Initiative, Pilot program.</p>	<p>The presentation was accepted.</p>
<p><b><u>Subcommittee Roundtable Discussion and wrap-up</u></b></p> <ul style="list-style-type: none"> <li>• Homelessness being the main concern among young MSM population.</li> <li>• Project SILK and similar projects in other areas.</li> <li>• Substance abuse and mental health issues and support in the HIV setting,</li> </ul>	<p>The presentation was accepted. (Not recorded)</p>
<p><b><u>Adjournment</u></b> With no further business, Co-Chair Flaherty adjourned the meeting.</p>	<p>The meeting was adjourned at 1:48 pm. Steering committee meeting to follow.</p>